



## HEALTH POLICY REVIEW – ORIENTATION 2023-2024

### **PARENT HEALTH PORTAL:**

All TCA student health and medical information is now handled within the Parent Health Portal at <https://www.studentehr.com/>. Student medical forms should be uploaded through the portal. Medical updates, medication orders and school clinic visits are documented within the portal.

*\*For new students, invitations to join the portal will be sent via email one month prior to the start of school or upon registration if the school year is already in session. Returning students should have no changes in access from prior years. Please email the school clinic at [schoolclinic@tcjax.org](mailto:schoolclinic@tcjax.org) if you cannot access your account.*

### **MEDICATIONS IN SCHOOL:**

#### **Medications Defined:**

- **Non-Emergency:** Over the counter (OTC) and Prescription
- **Emergency:** Asthma Inhaler, EPI Pen, Benadryl, Nebulizer, Glucagon

**Non-Emergency Medications/Medication brought from home:** Students are not permitted to carry or self-administer Non-Emergency Medication. \*Note: this includes cough drops. These medications must be taken in the school clinic according to the following guidelines:

- Medication should be turned in to the clinic with a signed parent authorization.
- Medication should be brought in the originally labeled, in-date container.
- Medication will be given only as directed on the bottle.
- Medications given three or less times a day should be given at home.

**Emergency Medications:** Certain Emergency medications may be carried by the student with written physician authorization. Students must be in fourth grade or older and demonstrate proper use and storage of the medication. All other emergency medications should be stored in the school clinic according to the above non-emergency medication guidelines. Parents are encouraged to leave an additional dose in the clinic for students who are authorized to carry emergency medication.

- **Asthma Inhalers:** students in fourth grade or older who can demonstrate proper use and storage
- **EPI Pens:** students in fourth grade or older who can demonstrate proper use and storage
- **Benadryl:** students in fourth grade or older who can demonstrate proper use and storage

**School stocked medications:** The school clinic stocks acetaminophen (Tylenol), ibuprofen (Motrin/Advil). These medications are available for students with minor pain who do not need to go home. Parent authorization must be completed through the health portal. See the handbook for specific guidelines.

**Homeopathic:** TCA will not store or administer homeopathic or non-FDA approved medications.

**Medication outside of school hours:** School Faculty and staff are not permitted to administer any medications, excluding life-sustaining medication, outside of school hours to include: After School care, after school sports and off campus activities. OTC or non-emergency medication required outside of regular school hours must be administered by the parent or guardian.

## **ILLNESS POLICY:**

- **Fever – Oral temperature 100.0 or higher** – Student may return when they have been fever-free for an entire 24-hour period without fever reducing medication such as Tylenol or Ibuprofen.
- **COVID-19 Diagnosis** – Follow illness policies based on symptoms.
- **Flu / Influenza** – Student may return under physician direction – *AND* – Symptoms have improved/resolved – *AND* – Follow fever guidelines.
- **Strep Throat or other Infections requiring antibiotics** – Student may return 24-hours after the first dose of medication was administered – *AND* – Follow fever guidelines.
- **Viral Sore Throats, Colds** – Student must be able to participate in all school activities. Symptoms should be minimal/resolved – *AND* – Coughs must be under control – *AND* – Follow fever guidelines.
- **Skin Infections (i.e. Staphylococcus, Impetigo, MRSA)** – Student may return 24 hours after the first dose of antibiotic was administered – *AND* – the wound is not draining. The wound should be covered during school. Contact sports should be avoided until the wound is healed.
- **Eye Infections/Conjunctivitis/Pink Eye** – Student may return 24-hours after the first dose of treatment is administered – *AND* – The eye(s) must be free of draining and discharge.
- **Vomiting and Diarrhea (two or more episodes):** – Student may return 24 hours after the last episode of vomiting and/or diarrhea – *AND* – have resumed a normal diet – *AND* – Follow fever guidelines.
- **Chickenpox or Shingles** – Student may return after ALL of the lesions are dry and crusted over – *AND* – Follow fever guidelines.
- **Head Lice** – Re-entry to class must be approved by school personnel.

**Illness at School:** A student will be sent home if he/she has any of the above, untreated symptoms *and/or* at the discretion school personnel. Pick up should be within one hour of parent/guardian notification.

## **HEALTH CONDITIONS THAT AFFECT THE STUDENT AT SCHOOL:**

*Note that all medical information forms are accessible online @ <https://tcajax.org/health-wellness/>, and in the Student Health Portal*

- **Asthma:** Parents should complete an Asthma Interview Form and Asthma Action Plan annually. See medication guidelines for students who have been prescribed a fast-acting inhaler or nebulizer.
- **Food Allergies:** Parents should complete a Food Allergy Interview and Action Plan annually. See medication guidelines for students who have been prescribed an EPI pen.
- **Other Chronic Conditions:** Students who have been diagnosed with a chronic illness such as diabetes, epilepsy, or other condition, must complete specific informational forms regarding the illness.

## **Changes in Student Health During the School Year:**

Parents are responsible to notify the school clinic if a change in the student's health occurs after the registration process has been completed.

**Please notify the school clinic at [schoolclinic@tcajax.org](mailto:schoolclinic@tcajax.org) or 904-596-2518 if your child is diagnosed with influenza, strep throat, conjunctivitis, chicken pox or other communicable disease.**

## **SCHOOL CLINIC CONTACT INFORMATION:**

Phone: 904-596-2518

Fax: 904-596-2459

Email: [schoolclinic@tcajax.org](mailto:schoolclinic@tcajax.org)