



## Admissions Checklist Junior High/High School

### **Step 1: 7<sup>th</sup> – 12<sup>th</sup> grades Application and Document Review (\$20 non-refundable fee)**

#### **Entrance Exam Fee (\$140 due online through ERB site)**

°Schedule through TCA Admissions office after applying

Application\*- Submit online document and payment [www.tcajax.org/admissions](http://www.tcajax.org/admissions)

Discipline Record

Most Recent Report Card

Prior Year's Final Report Card

Most Recent Standardized Test Scores

IEP/504 Plan (if applicable)

### **Step 2: Principal Review**

A principal will review your child's information. If eligible, student will move to step 3.

### **Step 3: Entrance Testing**

Testing will be by appointment only. The Admissions Office will contact you for scheduling.

### **Step 3: Final Decision**

Families will be contacted via email within one week after entrance testing.

\* Available at TCAJAX.org under Admissions tab

Updated 4/22/22