



International Student Enrollment Agreement

F-1 visa status is granted for the purpose of being a full-time student. All international students are required to abide by strict regulations from the United States Citizenship & Immigration Services (USCIS). Penalties for violations of Immigration Law can be severe, therefore, it is extremely important for students to understand and comply with all regulations. Check the USCIS website at www.USCIS.gov for more information.

F-1 Students Must:

- a. **Maintain a full course of study** according to state of Florida graduation requirements. *Only one on-line course per semester is allowed* and must be approved through the TCA guidance office and by the Director of International Student Services.
- b. **Attend class.** Students missing class without approval risk both failure and/or dismissal.
- c. **Make normal progress** towards completing your course of study which is defined by a cumulative grade point average (GPA) not to fall below 2.0 or "C" average. Two consecutive semesters with a cumulative GPA below a 2.0 or "C" average will result in failure to remain in good academic standing.
- d. **Maintain sufficient funds** for tuition, fees, books, and living expenses. Tuition/fees are due in full according to school deadlines. F-1 students are not eligible for in-district or in-state tuition or financial aid or scholarships.
- e. **Purchase and maintain health insurance** throughout your enrollment. Proof of insurance required.
- f. **Keep your passport, visa, and I-20 valid** at all times. If your I-20 expires prior to completion of your academic program, contact the school DSO before expiration. It is the student's responsibility to maintain their visa and passport within expiration.
- g. **Notify the school DSO immediately concerning changes of:** address, telephone number, school transfer, or permanent return to your home country within ten (10) days. TCA is required to report all such information to USCIS.
- h. **Do not leave the United States** to any destination without having your I-20 signed by the school DSO. If you plan to travel to Canada, you may need to obtain a special visa. Check www.USCIS.gov website before traveling outside the United States.
- i. **Unauthorized travel within the United States** or to a student's home country may result in dismissal from TCA as violation of school policy and failure to maintain status.
- j. **No on-campus or off-campus employment** unless specifically authorized under the regulations at 8CFR 214.2(f) (9) or 214.2 (f) (10).
- k. **Regularly check your InfoDirect** account to ensure you are receiving communications and maintaining status based on regulations defined by TCA school policy.
- l. **Students must abide by the policies and regulations** of Trinity Christian Academy.
- m. **Students must obey the laws** of the host country.
- n. **Contact the school DSO** if you have any questions about the above information. DSO's however, are not immigration experts and it is your responsibility to consult with USCIS.

By signing here, I certify that I have read and understand this information. I also understand that non-compliance will result in a violation of USCIS law which can lead to a loss of my F-1 student status. I recognize that this acknowledgement is in effect from the time of initial admission to Trinity Christian Academy and throughout each semester of enrollment thereafter.

Signature of Parent/Guardian

Date

Signature of Parent/ Guardian

Date

Signature of Student

Date

BEFORE SIGNING THIS ENROLLMENT AGREEMENT, READ CAREFULLY:

- ◆ I understand the general philosophy of education and agree with the purpose and intent of Trinity Christian Academy and its International Student Program.
- ◆ I agree to abide by all rules and policies as outlined in the TCA International Program Student Handbook, TCA Upper Division Student Handbook, and the TCA Pledge of Cooperation. Handbooks and the Pledge of Cooperation are available at www.tcajax.org.
- ◆ I agree to follow the provided school schedule for the calendar year, including all dates for arrival, departure, and school breaks. I commit to all student orientation requirements and guidelines and end of the year procedures.
- ◆ I understand that I am required to pay ALL tuition and fees in accordance with the International Student Program Financial Requirements and Responsibilities Form; which also includes the refund and payment policies of the TCA International Student Program.
- ◆ I agree to produce valid proof of medical/health insurance before arrival in the United States. If I cannot produce proof of insurance I acknowledge that the school will purchase insurance through a 3rd party and will be billed accordingly.
- ◆ I declare that all the information I have submitted for my application for admission and all information hereafter is true, correct, and complete. I understand that falsification of any information will jeopardize the I-20 and/or may result in Trinity Christian Academy revoking its decision to honor school registration and/or an I-20.
- ◆ I understand that all policies, rules, and regulations apply to students who are emancipated or eighteen (18) years of age or older as long as they are enrolled in Trinity Christian Academy.
- ◆ I am responsible for understanding the rules and regulations for being on a student visa in the United States and compliance thereof.
- ◆ I authorize Trinity Christian Academy to release to any United States Government Officer information required to determine my compliance with United States Immigration Laws. Further, I understand that the school may report to the United States Immigration and Naturalization Service those students who are not registered, are not pursuing a full course of study, or are not meeting the minimum academic standards of TCA.
- ◆ I understand and will comply with the requirements as stated in this agreement and will commit to be a student of respect, responsibility, and integrity in all areas of student life.

By signing here I certify that I have read and understand the enrollment agreement in its entirety. I certify that I take full responsibility for all of the above criteria and that failure to comply with any of these regulations or rules may result in delay, denial, or withdrawal of admission or continued attendance/enrollment. I recognize that this agreement is in effect from the time of initial admission to Trinity Christian Academy and throughout each semester of enrollment thereafter.

Signature of Parent/Guardian

Date

Signature of Parent/ Guardian

Date

Signature of Student

Date

Legal Documents

Student Agreement

Please read carefully. Sign and date below where indicated.

In the city of _____, country of _____, on the ____ day of _____ in the year 20____, I _____, the student, agrees that upon acceptance by Trinity Christian Academy, I will travel to the host country, live with an approved host family, and attend the school for the length of time agreed upon by me, my parents, and the school. I hereby state that I have read and understand the school and international student program (ISP) rules and conditions. Should I, as a student, be admitted to and enrolled in the school, I agree to abide by all the school and ISP rules, conditions, and decisions throughout the duration of my enrollment in the school. I understand that while a student in the school my activities are under the authority of the school. Therefore, my parents/legal guardians cannot authorize me to engage in an activity or activities without the school's approval. I also understand that any relatives that I may have in the host country will have no authority over me while I am a student in the school. I attest that I am of good health and character, I understand the important role of an international student, and I will, to the best of my ability, maintain the high standards required of an international student should I be chosen to represent my family, school, community, state/province, and country. I further state that all the material contained in this application and in the attached documents is true and accurate to the best of my knowledge.

Student's Name (please print) _____

Signature _____ **Date** _____

Legal Documents

Parents/Legal Guardians Agreement

Please read this agreement carefully. Sign and date below where indicated.

In the city of _____, country of _____, on the ____ day of _____ in the year 20____, I/We, the undersigned parents or legal guardians (hereafter parents) of _____, agree that if my/our child is accepted by _____ (hereafter school), my/our child is permitted to travel to the host country, live with an approved host family, and attend the school for the length of time agreed upon by me/us, my/our child, and the school. I/We hereby state that we have read and understood the school and international student program (ISP) rules and conditions. Should my/our son/ daughter be admitted to and enrolled in the school, I/we agree to abide by all the school and ISP rules, conditions, and decisions throughout the duration of his/her enrollment in the school. I/We understand that while our son/daughter is a student in the school his/her activities will be under the authority of the school. Therefore, I/we understand that I/we cannot authorize my/our son/daughter to engage in an activity or activities without the school's approval. I/We also agree that any relatives we may have in the host country will have no authority over him/her while he/she is a student in the school. I/We attest that our child is of good health and character, understands the important role of an international student, and will, to the best of his/her ability, maintain the high standards required of an international student should he/she be chosen to represent his/her family, school, community, state/province, and country. I/We further state that all the material contained in this application and in the attached documents is true and accurate to the best of my/our knowledge.

Father's/Legal Guardian's Name (please print) _____

Signature _____ **Date** _____

Mother's/Legal Guardian's Name (please print) _____

Signature _____ **Date** _____

Legal Documents

Liability Release

Please read carefully. Sign and date below where indicated.

In consideration of the acceptance and enrollment of the student in Trinity Christian Academy , I/we, the undersigned parents/legal guardians of the student, and I, the student, if of legal age, to the full extent permitted by law, hereby release and agree to defend, hold harmless, and indemnify all host parents and members of their families and the school and its employees, agents, officers, and directors from any or all liability for any loss, property damage, personal injury, or death, including any such liability that may arise out of any negligent act or omission, excepting intentional conduct, of any such persons or entities, which may be suffered or claimed by such student, parent, or legal guardian during, or as a result of, the student's enrollment in the school, including travel to and from the host country. I/We understand that the student will be subject to the authorities and teachers of the school, and that he/she will have to follow the rules given by his/her host family. I/We also understand that the school reserves the right to terminate the enrollment any student whose conduct may be considered detrimental or incompatible with the interests and security of the school and its international student program (ISP). I/We understand that if this occurs, any refund will be at the discretion of the school and in accordance with the financial responsibility and requirements.

Father's/Legal Guardian's Name (please print) _____

Signature (mandatory if student is under age 18) _____ **Date** _____

Mother's/Legal Guardian's Name (please print) _____

Signature (mandatory if student is under age 18) _____ **Date** _____

Student's Name (please print) _____

Signature _____ **Date** _____