



## Admissions Checklist Nursery/PreK

### **Step 1: Application and Document Review**

- Application\*- Submit online [www.tcajax.org/admissions](http://www.tcajax.org/admissions)
- Student Photograph (upload with online application)
- Teacher Recommendation Form\* (from prior daycare/school)
- IEP (if applicable)

### **Step 2: Principal Review**

A principal will review your child's information.

### **Step 3: Final Decision**

Students who meet requirements will be contacted via email. Parents may schedule their Principal Orientation Meeting only when registration documents have been gathered.

\* Available at [TCAJAX.org](http://TCAJAX.org) under Admissions tab